

LEPHALALE LOCAL MUNICIPALITY



Mid-year Performance Report

2015/16

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Acronyms and abbreviations

A summary of acronyms and abbreviations used in this report are being supplied below:

ACRONYM / ABBREVIATION	MEANING
AFS	Annual Financial Statements
AG	Auditor General
AG	Auditor-General
AVG	Average
BAC	Bid Adjudication Committee
BSC	Bid Specification Committee
BTO	Budget and Treasury Office
CDW	Community Development Workers
CoGHSTA	Department of Cooperative Government, Human Settlements and Traditional Affairs
Corp	Corporate Support Services Department
Dec	December
Dev. Plan	Development Planning Department
DWA	Department of Water Affairs
EAP	Employee Assistance Programme
EM	Executive Manager
EPWP	Expanded Public Works Programme
HR	Human Resources
i.t.o.	In Terms Of
IDP	Integrated Development Plan
Infra	Infrastructure Department
KPA	Key Performance Area
KPI	Key Performance Indicator
LED	Local Economic Development
LDF	Local development Forum
LLF	Local labour forum
LLM	Lephalale Local Municipality
LUMS	Land Use Management System
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MPCC	Multi-Purpose Community Centre
MSIG	Municipal Service Infrastructure Grant
N/A	Not applicable to this quarter
PMU	Project Management Unit
POE	Portfolio of Evidence

ACRONYM / ABBREVIATION	MEANING
Rep	Representative
R-value	Rand value
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
Sept	September
SLA	Service Level Agreement
Social	Social Services Department
Strat.	Strategic Services Department
UOM	Unit of Measure, for example: # is number of, % is percentage
VIP	Ventilated Improved Pit Latrine
YTD	Year To Date

1. Purpose

The purpose of this report is to give feedback regarding the non-financial performance of Lephalale Local Municipality for the mid-year of the 2015/16 financial year. This report is in compliance with section 72 (1) of the Municipal Financial Management Act (MFMA)¹ whereby: The Accounting Officer must by 25 January of each year –

- (a) assess the performance of the municipality during the first half of the financial year, taking into account –
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
- (b) submit a report on such assessment to—
 - (i) the mayor of the municipality;
 - (ii) the National Treasury; and
 - (iii) the relevant provincial departments, i.e. Treasury, Cogshta and Office of the Premier

This non-financial first quarter performance report contains information about:

- ▶ Quarterly performance against quarterly and annual targets as per the SDBIP is reported on. The SDBIP² for 2015-2016 contains the objectives and indicators as per the Municipal IDP as well as General Indicators. The SDBIP for 15 was developed to reflect ***cumulative performance***,

¹ Local Government: Municipal Finance Management Act 56 of 2003

² Service Delivery and Budget Implementation Plan

therefore the status of indicators are a reflection of the overall performance level achieved year to date.

- ▶ Measures taken to improve performance
 - Corrective action is included for each KPI
 - Section on improvement from challenges in previous financial year’s Annual Report as per the Annual Performance Report from the previous financial year
- ▶ Comparison of performance against set targets and performance in previous financial year
 - Calculations to calculate the variance between actual quarterly performance and annual targets are included for each KPI in the form of colour coded scoring.
 - Comparisons of performance against quarterly targets are highlighted in the form of colours based on scores which were calculated using an automated system adapted to comply with the Lephalale Local Municipality’s performance management requirements. The scoring method utilised is in line with the assessment rating calculator prescribed by the Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, Regulation 805 of 2006. An explanation is as per the table below:

Colour code	Scoring	% Target achieved	
Rating	Score	Low	High
Unsatisfactory	1-1.99	0.0%	66%
Below target	2 -2.99	66.7%	99.9%
Achieved target	3 -3.99	100%	132%
Achieved/ exceeded target	4 -4.99	133%	166.9%
Outstanding / far exceeds target	5+	167.0%	+

2. Components of the Report

The following is reported on in this report:

- ▶ Performance Highlights
- ▶ SDBIP performance of service delivery and performance indicators and targets
- ▶ SDBIP Project Implementation
- ▶ SDBIP Budget Statement Components
- ▶ Risks and Recommendations
- ▶ Annual Report 2014-2015 progress
- ▶ Approval of this Report

3. Overall Municipal Performance / Executive Summary

The outcome of the average performance in the institution shows a fair to good institutional performance as the percentage of capital expenditure is 52, 26%. The overall institutional performance

is 71% at Mid- Year, from the 101 indicators are measured for the financial year 32 were not applicable for the quarter. Out of the 69 applicable indicators 49 achieved target and 20 did not achieve target.

Office of the Municipal Manager has 23 indicators of which 8 are not applicable for quarter 2, from the 15 indicators measured 11 have achieved target and 4 had an average performance, to note few indicators where performance was excellent, For example public participation meetings surpassed the set target. The IDP rating is highly credible and 2 performance assessments were done.

Development Planning has 12 indicators, from which 3 are not applicable for second quarter, out of the 9 measured indicators only 4 achieved target and 5 had an average performance. Number of jobs created through strategic partners were 13811 and 4 meeting against a target of one were held with these strategic partners

Corporate Support Services, this department has 11 indicators of which 6 are not applicable for the quarter, out the 5 measured indicators 3 achieved target and 2 had an average performance. Importantly council meeting were attended as scheduled

Budget and Treasury has 21 indicators and only 2 indicators are not applicable for the second quarter, from the 19 measured indicators 13 achieved target and 6 had an average performance. The prescribed key performance indicators like debt coverage, cost coverage and liquidity ratio the municipality has done fairly well, percentage of outstanding debtors is 8% against target of 30 %.

Social Services this department has 14 indicators and only 1 is not applicable for the quarter but the depart reported actuals for the indicator which resulted in 10 indicators out 14 having achieved target and only 4 having and average performance, Weekly Refuse removal is enjoyed by over 19942 households, 5 library campaigns done , safety forum are successfully held.

Infrastructure Services has 20 indicators, 12 of which are not applicable for the second quarter and all the 8 measured indicators achieved target.

4. Detailed Performance per Department or Vote

4.1. OFFICE OF THE MUNICIPAL MANAGER

Office of the municipal manager has taken over all the divisions which belong with the office of Executive Manager Strategic services, since council reviewed the position to Manager Office of the Mayor.

Although departments share the accountability of the below mentioned strategic indicators mentioned in their departmental scorecards, only indicators related to the following units within the Office of the Municipal Manager are highlighted in this section:

- Performance Management
- Internal Auditing
- Risk Management
- IDP
- Public Participation
- Communication

The following non- SDBIP and SDBIP achievements were noted:

- One audit committee meeting held in the second quarter where the Audit management letter and the Audit Report were discussed with the Auditor General. 3 Meetings were held YTD;
- One Performance assessment was done in the second quarter(1st quarter assessment)
- A campaign about HIV/Aids was held in conjunction with the district municipality at Sefitlhogo Village on the 27th of November 2015
- Two Campaigns were held at Marapong on the 10th and 11th of December 2015, the first was a take back the night campaign where issue of women and child abuse was addressed. Second a campaign on communicable diseases in mining towns
- 12 ward committees are functional and submits their monthly reports
- 10 media releases were done and no media briefing
- 3 social media platforms is used to engage and communicate with communities about services
- 1 IDP representative forum was held at Steenbokpan leseding thusong centre, 2 meetings were held YTD; and
- IDP rating for Lephalale Municipality is highly credible.

Challenges experienced in the office of Municipal Manger were the increase in number of Audit findings from 45 to 96; the internal audit query register was not updated in time due inadequate staff. Audit opinion in the auditing of predetermined objectives from the Annual Performance Report has regressed from unqualified audit opinion to qualified audit opinion

The detailed strategic scorecard follows:

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Audit Committee	M - 6 4 8	Number of Audit committee reports submitted to Council YTD*	Count the Number of Audit committee reports submitted to Council YTD	Audit	#	1	1	0	2	1	Only one report was submitted to Council to date.	Meeting for quarter one did not take place as planned.	Meeting for quarter one will be held in Jan 2016 and a report will be prepared and submitted to Council.	Council Resolution	4
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Audit Committee	M - 6 5 2	Number of audit findings against the municipality YTD *	Count the Number of audit findings against the municipality YTD	Audit	#	45	0	22	0	96	The municipality received an unqualified audit opinion but with about 96 findings.	The municipality had about 22 findings from prior year which was due to slow implementation of recommendations of AG.	Action plan to be discussed in management meetings every second week	Action plan.	0

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Internal Audit	M - 6 5 9	Number of internal audit findings against the municipality YTD *	Count the Number of internal audit findings against the municipality YTD	Audit	#	41	5	n/a	1	n/a	IA query register was not updated due to inadequate staff	IA query register was not updated due to inadequate staff	2 Internal Auditors have been appointed and will start with their duties in Jan and Feb 2016.	IA query register	20
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 3 1 5	Number of quarterly performance assessments performed YTD *	Count the Number of performance assessments performed YTD	PMS	#	4	1	1	2	2	Quarter 1 assessment was done in December 2015	None	N/A	Minutes	4

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Risk Management	M - 6 6 7	Percentage of risks that were identified for each quarter in the Risk Plan that were attended to successfully YTD *	Number of risks that were identified for each quarter in the Risk Plan that were attended to successfully YTD / Number of risks that were identified for each quarter in the Risk Plan as %	Risk	%	100	100	37%	100%	67%	The total number of risk identified is 57(Strategic=8 and Operational=49). The total number of controls identified to address the risks is 88. First Quarter 21 controls (Strategic and Operational) were successfully achieved during the first Quarter. Second Quarter Total number 15 mitigating controls (Strategic and Operational) were achieved during the second quarter	None incurred, Mitigating controls are within their timeframes.	Review the timeframes set to talk to reality	Attendance register	100

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Capacitate disadvantaged groups\ Special Projects	M - 3 2 2	Number of HIV/Aids campaigns held YTD *	Count the Number of HIV/Aids campaigns held YTD	Public Participat ion	#	0	1	0	2	1	HIV campaign held at Sefithlogo on the 27th of November	None	N/A	Meeting minutes	4
KPA6: Good Governance and Public Participation\ Capacitate disadvantaged groups\ Special Projects	M - 6 4 1	Number of special projects awareness campaigns held YTD	Count the Number of special projects awareness campaigns held YTD	Public Participat ion	#	12	3	5	6	7	Total of 7 awareness campaigns 2 campaigns were held in the second quarter.	None	N/A	Attendanc e register	12

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Public Participation	M - 6 6 4	Number of public participation policies reviewed and approved by Council	Count the Number of public participation policies reviewed and approved by Council	Public Participat ion	#	1	N/A	N/A	1	1	1Public Participation policy was reviewed and send to council for approval	None	N/A	Council resolution	1
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Ward Committees	M - 2 0 8	Number of ward committees that are functional	Count the Number of ward committees that are functional and having meetings at least once per quarter and submit reports of such meetings	Public Participat ion	#	12	12	12	12	12	12 ward committees submitted reports	None	N/A	Ward committee reports	12

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Communication	M - 3 3 5	Number of media releases published YTD	Count the Number of media releases published YTD	Communi cation	#	20	5	10	10	10	10 media releases issued in the second quarter	None	N/A	Media releases	20
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Communication	M - 3 3 6	Number of media briefings held YTD	Count the Number of media briefings held YTD	Communi cation	#	1	N/A	N/A	N/A	N/A	N/A	None	N/A	Minutes	2

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Communication	M - 6 5 4	Number social media platforms utilised for communication	Count the Number social media platforms being utilised for communication	Communi cation	#	3	3	3	3	3	Face book , Twitter and Instagram are utilised for communication with the community	None	N/A	Facebook and twitter reports	4
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M - 2 6 2	Number of IDP Rep forums meetings successfully held YTD	Count the Number of IDP Rep forums meetings successfully held YTD	IDP	#	4	1	1	1	2	1 Rep forum held in the second and 2 held YTD	None	N/A	Attendanc e register	4

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M 3 2 5	Number of IDP road shows successfully held YTD	Count the Number of IDP road shows successfully held YTD	IDP	#	3	N/A	N/A	N/A	N/A	N/A	None	N/A	N/A	3
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M 6 5 7	MEC IDP credibility rating *	MEC IDP credibility rating obtained from MEC (30% = low credibility, 50% = medium credibility, 80% = credible, 100% = highly credible)	IDP	%	100	N/A	N/A	100%	100%	IDP received a credible rating	None	N/A	Letter of rating from MEC	100

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M - 6 5 8	Number of Final IDP approved by Council by end May	Count the Number of Final IDP approved by Council by end May	IDP	#	1	N/A	N/A	N/A	N/A	N/A	None	N/A	N/A	1
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Auditor General	M - 6 5 1	Number of Unqualified Performance Opinion	Count the Number of Unqualified Performance Opinion	PMS	#	1	N/A	N/A	1	0	qualified audit opinion	Human Resource Capacity and Lack of evidence to support performance information for services delivered	Have database for villages Increase capacity by appointing and officer in the unit.	Audit Report	1

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 0 6	Number of Final Annual Reports approved by Council *	Count the Number of Final Annual Reports of previous financial year approved by Council YTD	PMS	#	1	N/A	N/A	N/A	N/A	NA	N/A	N/A	N/A	1
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 0 9	Number of Draft Annual Reports tabled to Council	Count the Number of Draft Annual Reports tabled to Council	PMS	#	1	N/A	N/A	N/A	N/A	NA	N/A	N/A	N/A	1

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 4 3	Number of final SDBIP approved by the Mayor within 28 days after the approval of budget and the IDP	Count the Number of final SDBIP approved by the Mayor within 28 days after the approval of budget and the IDP	PMS	#	1	N/A	N/A	N/A	N/A	N/A	N/A	None	N/A	1
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 4 8	Number of Annual Performance Reports submitted to auditor general by August 30th YTD	Count the Number of Annual Performance Reports submitted to auditor general by August 30th YTD	PMS	#	1	1	0	N/A	N/A	N/A	N/A	N/A	N/A	1

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 4 0	Number of Quarterly Performance Reports submitted to council	Count the Number of Quarterly Performance Reports submitted to council	PMS	#	4	1	1	2	1	One performance report	Lack of capacity	To be submitted in the third quarter	Reports	4
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 4 4	Number of Section 72 (mid-year performance) reports submitted to MM by 25th of January and to council by 31st January	Count the Number of Section 72 (mid-year performance) reports submitted to MM by 25th of January and to Council by 31st January	PMS	#	1	N/A	N/A	N/A	N/A	N/A	None	N/A	N/A	1

* Note: The General key Performance Indicators as prescribed by section 43 of the MSA and the Regulation 796 section 10.

4.2. DEVELOPMENT PLANNING

The department has the following units:

- ▶ Building Control
- ▶ Economic Development and International Relations
- ▶ Land Use Management
- ▶ Housing

The following were noted:

- Average turnaround time (weeks) related to attend to (notices/directives issued) land use contraventions YTD is 4 week s;
- Number of jobs created through strategic partners (energy generation, new mines and other business proposals) YTD is 2791 against a target of 425, whereas in the first quarter performance was at 2200 jobs;
- Number of jobs created through municipal LED initiatives and capital projects (from municipal budget) YTD is 351 against a target of 640 whereas in the first quarter performance was at 185 jobs;
- 26 contraventions detected and all the notices were issued, thus resulting in 100% performance
- 77 Building plans were assessed within a month after submission;
- Ten meetings were held with strategic partners on LED against a target of 1 meeting for the quarter;
- All the building contraventions were attended timeously, 26 contraventions were detected and 26 notices were issued; and
- Four Public Private Partnerships were concluded with Afrimat, Exxaro, RAL and Waterberg coal

Challenges in the departments were the failure to establish public private partnership as planned to have one by end of the second quarter.

The average turnaround time in weeks for the assessment of a building plan is 39 weeks instead of 30 weeks.

The detailed performance for the department follows:

Hierarchy (KPA \ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Qtr. 2						Annual Target 2015/16
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Building Plans Administration and Inspectorate	M 1 1 4	Percentage of building contraventions attended (submitted for legal action) within 6 weeks from detection	Number of building contraventions attended to within 6 weeks from detection YTD divided by Number of building contraventions detected YTD *100	Building Control	%	100%	100%	100%	100%	100%	26 contraventions were detected and 26 notices were issued	None	None	Copies of notices issued and Register	100
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Building Plans Administration and Inspectorate	M 7 5 9	Average turnaround time (weeks) for assessment of building plans YTD	Count the number working days from receipt of building plan to conclusion of assessment for each building plan received and calculate the average working days	Building Control	# w o r k i n g d a y s	30 working days	38 working days	30 Working days	30 working days	30 working days	38 building plans were submitted and all were assessed within the specified period.	None	None	Copy of register	30 working days

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Qtr. 2						Annual Target 2015/16
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M-760	Average turnaround time (weeks) related to applications of land use (rezoning, special consent or other uses) from time of receipt until consideration by EXCO YTD	Average turnaround time related to applications of land use (rezoning, special consent or other uses) from time of receipt until consideration by EXCO	Land Use	# weeks	14 weeks	14 weeks	14 weeks	14 weeks	18 weeks	a) 8 of the 117 (backlog) applications has been considered by the Mayoral Planning Committee {14 out of the predetermined backlog to date ~123}.	Capacity and outstanding information on the documentation	a) Plan of action in addressing the backlog b) Fast-track the appointment of town planner	Indexed register attached to the MPC Agenda	14 weeks
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M-755	Average turnaround time (weeks) related to applications of land use (township establishment) from time of receipt until consideration by EXCO YTD	Count the number of weeks from receipt of township establishment application received until consideration by Exco took place, for each application and calculate the average weeks	Land Use	# weeks	16 weeks	16 weeks	16 weeks	16 weeks	Not achieved	a) Written comments from various internal divisions have been obtained in relation to the Proposed Ellisras Extension 195, 232 and Tom Burke Town	Submissions of written comments/consent from stakeholders and role players (It is noted that written comments from stakeholders/ role players can be	To fast-track the conclusion of the relevant reports for referral to the Mayoral Planning Committee/MP T	Land use register and copies of the written comments	16 weeks

Hierarchy (KPA \ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Qtr. 2					Annual Target 2015/16	
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action		POE
											pending conclusion of the reports for referral to the Mayoral Planning Committee/MPT, whereas (i) 2 applications (backlog) pends further consideration : the applicant for the proposed Ellisras Extension 78 opted to resolved objections lodged without Council's involvement and the proposed Steenbokpan Extension 3 awaits the finalisation of the SLSDF	regarded as part of compliance with the pre-proclamation conditions, however these applications are in abeyance pending this submission for the municipality to consider such conditions may be deemed expedient).			

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Qtr. 2						Annual Target 2015/16
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA1: Spatial Rationale \ Rational planning to bridge first and second economies and provide adequate land for development \ Land use	M 7 6 1	Average turnaround time (weeks) related to (notices/directives issued) land use contraventions YTD	Count the number of weeks from detection of land use contraventions until notices or directives have been issued, for each contravention and calculate the average weeks	Land Use	# weeks	6 weeks	4 weeks	0	6 weeks	four notices were issued within 4 weeks this quarter	55 Herman Street detected around the 12 of November 2015 and issued around the 10th of December 2015 equivalent to 4 weeks whereas for the Rem of Portion 17 Waterkloof 502 LQ was detected on the 21st December 2015 and notice issued on the 22nd December 2015	None	None	Copies of communicate exchanged and notices as issued	6 weeks

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Qtr. 2						Annual Target 2015/16
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M-733	Number of LUMS compiled, approved by Council and promulgated	Count the Number of LUMS compiled, approved by Council and promulgated YTD	Land Use	#	0	N/A	N/A	N/A	N/A	Specification approved by the BSC	None	None	Copies of the TOR/ BSC minutes	1
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M-734	Number of policies to complement the implementation of the SDF compiled and approved by Council	Count the Number of policies to complement the implementation of the SDF compiled and approved by Council YTD	Land Use	#	0	N/A	N/A	N/A	N/A	Specification approved by the BSC	None	None	Copies of the TOR/ BSC minutes	1

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Qtr. 2						Annual Target 2015/16
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA1: Spatial Rationale \ Rational planning to bridge first and second economies and provide adequate land for development \ Sustainable and Integrated Rural Development	M-707	Number of human settlement development plans reviewed and approved by Council	Count the number of human settlement development plans reviewed and approved by Council	Human Settlements	#	0	N/A		N/A	N/A	Quarter	None	None	None	1
KPA4: Local Economic Development \ Create a conducive environment for businesses to invest and prosper \ Job Creation	M-51	Number of jobs created through strategic partners (energy generation, new mines and other business proposals) YTD	Count the Number of jobs created through strategic partners (energy generation, new mines and other business proposals) YTD	LED	#	8785	2251	2200	811	1602	Jobs created through Eskom Medupi (2719) and Solar Energy Plant at Tomburke (372), Phahladira Town Centre (96).	N/A	N/A	Report from stakeholders	850

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseline	Qtr. 1		Qtr. 2						Annual Target 2015/16
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA4: Local Economic Development\ Create a conducive environment for businesses to invest and prosper\ Job Creation	M 6 8 8	Number of jobs created through municipal LED initiatives and capital projects (from municipal budget) YTD	Count the Number of jobs created through municipal LED and capital projects (from municipal budget) YTD	LED	#	1 280	320	185	185	166	Jobs created through LLM EPWP programmes (56) and Infrastructure projects (351) by PMU	Lack of capacity for project implementation	Adhere to project implementation plan	Project report	1 500
KPA4: Local Economic Development\ Create a conducive environment for businesses to invest and prosper\ Marketing and Branding	M 6 9 5	Number of Public Private Partnerships established YTD	Count the Number of Public Private Partnerships established YTD	LED	#	1	N/A	2	1	3	3 signed PPP this Quarter	Formalisation of SLP-LED/CSI projects to be implemented in the form of MoU to encourage PPP.	SLP/CSI projects to be formalised in the form of MoU to encourage PPP in Q3.	Attendance register of the meeting held with Mining companies.	2

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Qtr. 2						Annual Target 2015/16
							Target	Actual	Target	Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA4: Local Economic Development \ Create a conducive environment for businesses to invest and prosper \ Marketing and Branding	M-696	Number of meetings held with strategic partners YTD	Count the Number of meetings held with strategic partners YTD	LED	#	2	N/A	6	4	10	Strategic meetings held with Mining Companies, LED working group, LDF Forum and Dhadhla Foundation-CWP, .	None	None	Attendance registers	2
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Demand and acquisition	M-285	Average number of days between closing of tender and adjudication YTD	Count the number of days it took for each tender to be adjudicated from date of closure and divide it by all the number of tenders that closed		#	60	90	63	90	87.57	The average number of days it took to adjudicate is 87.57 days and is within the target	The alignment of the committee meetings within the departmental commitments	Adhere to procurement plan	Tender Register	90

4.3. CORPORATE SUPPORT SERVICES

The department has the following units:

- ▶ Administration and Secretariats
- ▶ Human Resources
- ▶ Legal Services

The following were noted.

- Number of people from employment equity groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan 24 against a target of 27
- Number of ordinary Council meetings held by YTD is 3.
- 0,46 % was spend from the operational budget to improve the work skill development in the municipality.
- Number of litigation / labour cases against the municipality negotiated for settlement YTD / number of litigation cases against the municipality YTD as Percentage 46%
- Three LLF meeting was held in the second quarter

The detailed performance for the department follows:

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseli ne	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Demand and acquisition	M - 2 8 5	Average number of days between closing of tender and adjudication YTD	Count the number of days it took for each tender to be adjudicated from date of closure and divide it by all the number of tenders that closed		#	60	90	63	90	87.57	The average number of days it took to adjudicate is 87.57 days and is within the target	The alignment of the committee meetings within the departmental commitments	Adhere to procurement plan	Tender Register	90
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Human Resource Management	M - 4 0 4	Number of people from employment equity groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number of people from employment equity groups (the groups as identified in the approved employment equity plan) employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Human Resources	#	29	29	27	30	27 positions were filled at the three highest levels.	27 positions were filled at the three highest levels.	Positions were advertised and re-advertised as there were no suitable candidates to appoint.	The following Management positions were prioritised Executive Managers Corporate and Development Planning, Managers Parks, Office the Mayor and PMU. The shortlisting done and interviews in Jan 2016.	Organogram by 31st December 2015	31

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseli ne	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Labour Relations and EAP	M 6 7 2	Employee Satisfaction rating	Calculate the overall employee satisfaction rating obtained from all completed employee satisfaction surveys received from employees	Human Resources	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	None	Plan	90% adjusted
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Labour Relations and EAP	M 6 7 3	Number of EAP policies reviewed and approved by Council	Count the Number of EAP policies reviewed and approved by Council	Human Resources	#	1	N/A	N/A	N/A	N/A	N/A	N/A	None	N/A	1
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Occupational health and Safety	M 6 8 0	Number of OHS audits conducted annually	Count the Number of OHS audits conducted annually	Human Resources	#	1	N/A	N/A	N/A	N/A	N/A	N/A	None	N/A	1

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	U O M	Baseli ne	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Training and Development	M - 2 1 2	Percentage municipality's budget actually spent on implementing its workplace skills plan	R-value municipality's (operating) budget actually spent YTD on implementing its workplace skills plan / R-value municipality's (operating) budget actually spent YTD as %	Human Resources	%	2	0	0	1	0.5%	1 percent of total annual budget	None	Training of staff needs to take place	Proof of expenditure of the Training Vote	1
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ By-laws	M - 6 5 3	Number of by-laws reviewed, approved by Council, public participation concluded and submitted for vetting and gazette YTD	Count the Number of by-laws reviewed, approved by Council, public participation concluded and submitted for vetting and gazette YTD	Legal	#	5	N/A	N/A	N/A	N/A	Notices to be placed	N/A	N/A	N/A	5
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Governance and Administration	M - 6 5 5	Number of ordinary Council meetings held YTD	Count the Number of ordinary Council meetings held YTD	Admin	#	10	1	1	2	3	Two ordinary Council meetings held for the quarter	none	N/A	Minutes of the meetings and attendance registers.	4

Hierarchy (KPA\ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ IT and Support	M 1 3 5	Number of ICT related policies and plans reviewed YTD	Count the Number of ICT related policies and plans reviewed YTD	Admin	#	9	N/A	N/A	N/A	N/A	Three new policies and six reviewed	N/A	N/A		9
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Legal Services	M 6 6 1	Number of litigation / labour cases against the municipality negotiated for settlement YTD / number of litigation cases against the municipality YTD as Percentage	Number of litigation / labour cases against the municipality negotiated for settlement YTD / number of litigation cases against the municipality YTD as Percentage	Legal	%	0	20	45%	20	29%	Two out of seven matters were settled	Negotiations taking long to finalize in some matters.	Speedup the negotiations.	letters of exchange between attorneys/settlement agreements/memorandum	20

4.4. BUDGET AND TREASURY

The department has the following units:

- ▶ Budget and Reporting
- ▶ Expenditure
- ▶ Income
- ▶ Supply Chain Management

Successes that were noted from this department are as follows:

- Liquidity ratio (R-value assets / R-value liabilities as %) is 247 % against a target of 200%
- Two financial Reports were submitted to council
- The annual financial statements received an unqualified opinion
- The average number of days taken between closing of tender and adjudication is 87 days and target is 90day.
- Percentage Cost coverage (R-value all cash at a particular time plus R-value investments, divided by R-value monthly fixed operating expenditure is 261% against a target of 200%
- Percentage Capital budget actually spent on capital projects identified for financial year i.t.o. IDP is 52.62% against a target of 40%
- Debt coverage (total R-value operating revenue received minus R-value Operating grants, divided by R-value debt service payments (i.e. interest + redemption) due within financial year is at 784%
- Percentage debtors collection rate YTD is at 92% against a target 98% and its 6% below target
- R-value Debt amount owed to the municipality is at a value [R163 825247 against a target of R127 000 000
- Percentage outstanding service debtors to revenue (R-value total outstanding service debtors divided by R-value annual revenue actually received for services is 8% a

Challenges experienced in the Budget and treasury department were the failure to conduct a verification of assets on time as stipulated as planned.

The detailed performance for the department follows:

Hierarchy (KPA/ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Asset Management	M - 1 7	Number of Asset Verification conducted YTD	Count the Number of Asset Verification conducted YTD	Budget and Reporting	#	1	N/A	N/A	1	0	The verification will be done on the third quarter 2016	Delay in finalizing 2014/15 Asset Audit files	Planning to implement end February 2016	Verification report	2
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Asset Management	M - 6 3 0	Liquidity ratio (R- value assets / R-value liabilities as %)	R-value assets / R- value liabilities as %	Budget and Reporting	%	780%	200	338.50	200	247%	Liquidity ratio is calculated to be 247	N/A	N/A	Section 71 report on a monthly basis	200
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Budget and Reporting	M - 2 5	Number of quarterly financial reports submitted to Council YTD	Count the Number of quarterly financial reports submitted to Council YTD	Budget and Reporting	#	4	1	1	2	2	Section 71 reports sent to Council	N/A	N/A	Council resolution	4
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Budget and Reporting	N e w	Number of quarterly financial statements prepared and submitted to Audit Committee	Count the Number of quarterly financial statements prepared and submitted to Audit Committee	Budget and Reporting	#	0	1	0	0	1	The Bi- Financials will be submitted to Internal Audit at the end of January 2016	N/A	Do interim annual financial statement by end of January 2016	Interim annual financial statement	4

Hierarchy (KPA Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Budget and Reporting	M 3 9 7	Percentage Cost coverage (R-value all cash at a particular time plus R-value investments, divided by R-value monthly fixed operating expenditure)	R-value all cash at a particular time plus R-value investments, divided by R-value monthly fixed operating expenditure	Budget and Reporting	%	646.44	200	321	200	267	Cost Coverage was calculated to be 267	N/A	N/A	Revenue report	200
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Expenditure Management	M 2 0 5	Debt coverage (total R-value operating revenue received minus R-value Operating grants, divided by R-value debt service payments (i.e. interest + redemption) due within financial year)	Total R-value operating revenue received minus R-value Operating grants, divided by R-value debt service payments (i.e. interest + redemption) due within financial year	Expenditure	%	1367	200	578	200	784%	Debt coverage norm is 200%	N/A	N/A	Section report 71	200
KPA3: Financial Viability and Financial Management\	M 3 9	Percentage Capital budget actually	R-value capital budget actually	Expenditure	%	74.61	15	24.8	40	52.26	Spending on capital Budget on target	None	None	Section report 71	100

Enhance revenue and financial management\ Expenditure Management	8	spent on capital projects identified for financial year i.t.o. IDP	spent YTD / R-value capital projects on IDP as %												
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Free Basic Services	M 6 3 8	Number of updated and credible indigents register in place	Count the Number of updated and credible indigents register in place	Revenue	#	1	N/A	1							
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Free Basic Services	M 7 5 1	Percentage (registered) households earning less than R3 500 (as per indigent policy) per month with access to free basic water	Percentage households earning less than R3 500 (as per indigent policy) per month with access to free basic water / Percentage households earning less than R3 500 (as per indigent policy) as %	Revenue	%	100	100	100	100	100	N/A	N/A	N/A	Indigent register	100
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Free Basic Services	M 7 5 2	Percentage (registered) households earning less than R3 500 (as per indigent policy) per month with access to free basic	Percentage households earning less than R3 500 (as per indigent policy) per month with access to free basic sanitation	Revenue	%	100	100	100	100	100	N/A	N/A	N/A	Indigent register	100

		sanitation	(VIP) / Percentage households earning less than R3 500 (as per indigent policy) as %													
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Free Basic Services	M 7 5 3	Percentage (registered) households earning less than R3 500 (as per indigent policy) per month with access to free basic electricity	Percentage households earning less than R3 500 (as per indigent policy) per month with access to free basic electricity / Percentage households earning less than R3 500 (as per indigent policy) as %	Revenue	%	100	100	100	100	100	N/A	N/A	N/A	Indigent register	100	
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Free Basic Services	M 7 5 4	Percentage (registered) households earning less than R3 500 (as per indigent policy) per month with access to free solid waste removal	Percentage households earning less than R3 500 (as per indigent policy) per month with access to free basic refuse removal / Percentage households earning less than R3 500 (as per indigent policy) as %	Revenue	%	100	100	100	100	100	N/A	N/A	N/A	Indigent register	100	

KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Revenue Management	M 3 3	Percentage debtors collection rate YTD	R-value debt collected YTD / R-value debt owed to the municipality YTD as % (in terms of current financial year billings)	Revenue	%	96.87%	98%	92%	98%	92%	The revenue generated is 92%	Low collection at Marapong and Thabo Mbeki	Awareness campaign on payments of services will be done at these areas	Revenue report	98
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Revenue Management	M 3 4 5	R-value Debt amount owed to the municipality	Calculate R-value Debt amount owed to the municipality YTD	Revenue	R-value	R135m	R130m	R141m	R127m	R163m	Most of the collection taking place around Onverwacht and town	Low collection at Marapong and Thabo Mbeki	Awareness campaign on payments of services will be done at these areas	Debtors age Analysis	R120m
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Revenue Management	M 3 9 6	Percentage outstanding service debtors to revenue (R-value total outstanding service debtors divided by R-value annual revenue actually received for services)	R-value total outstanding service debtors divided by R-value annual revenue actually received for services	Revenue	%	33.62%	30%	8,2%	30%	8%	None	None	None	Debtors age Analysis	25%
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Revenue	M 6 3 7	Number of credit control policies reviewed and approved by Council	Count the Number of credit control policies reviewed and approved by	Revenue	#	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1

Management			Council YTD												
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Revenue Management	M - 6 3 6	Number of awareness programmes on payment for services	Count the Number of awareness programmes on payment for services YTD	Revenue	#	1	N/A	N/A	N/A	0	Awareness campaign planned in the last quarter	Suitable date for the programme in the first quarter not finalized	N/A	Plan of action for the last quarter	1
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Auditor General	M - 6 5 0	Number of Unqualified Audit Opinion received from AG	Count the Number of Unqualified Audit Opinion received from AG		#	1	N/A	N/A	1	1	Unqualified opinion	None	None	Audit Report	1
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Demand and acquisition	M - 2 8 5	Average number of days between closing of tender and adjudication YTD	Count the number of days it took for each tender to be adjudicated from date of closure and divide it by all the number of tenders that closed		#	60	90	63	90	87.57	The average number of days it took to adjudicate is 87.57 days and is within the target	The alignment of the committee meetings within the departmental commitments	schedule the meetings on weekly basis	Tender Register	90
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Auditor General	M - 7 4 0	Number of audit findings against the municipality regarding financial statements	Count the Number of audit findings against the municipality regarding financial statements		#	45	N/A	N/A	0	96	The findings has increased two fold		Prepare an action plan for corrective measures		0

4.5. SOCIAL SERVICES

The department has the following units:

- Traffic
- Registration
- Waste Management
- Parks
- Libraries and Thusong Centres
- Fire and disaster management units

The following were noted from this vote:

- Number of urban household provided with weekly refuse removal is at 19942
- Percentage households with access to basic level of solid waste removal 66.7 %
- Number of environmental education programmes implemented is 3 against a target of 2 and YTD is 14
- Number of fire prevention awareness campaigns conducted is 2 against a target of 2 and YTD 6 awareness campaign were done.
- Number of library campaigns held YTD is 5 against a target of 4, two campaigns were held in the second quarter.
- Average number of weeks turnaround time between application for learner license test until actually being tested is 1 weeks against a target of 3 weeks
- Number of joint law enforcement operations with other law enforcement agencies undertaken YTD is 7 against a target of 2, one joint law enforcement was done in the second quarter
- Number of functional safety and security forums is 5 against a target of 3
- Number of Service level agreement signed at the Thusong centres is 6 against a target of 14

Challenges are inability to achieve target in the following indicators:

- Number of Service level agreement signed at the Thusong centres is 6 against a target of 14
- 5 villages receives solid waste removal against a target of 10
- Number of speed checks held YTD is 42 against a target of 85

The detailed performance for the department follows:

Hierarchy (KPA) Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well- being\ Environmental Management	M _1 70	Number of trees planted per year, year to date (operational budget)	Count the Number of trees planted per year, year to date (operational budget)	Parks	#	1541	400	722	400	0	Planted many trees on September 2015 during Arbor month	None	None	Singed off register	500
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well- being\ Environmental Management	M _7 02	Number of environmental education programmes implemented YTD	Count the Number of environmental education programmes implemented YTD	Waste	#	4	1	11	2	14	Three environment educational programme implemented	None	None	Attendance registers	4
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well- being\ Fire Protection Services	M _3 60	Number of fire prevention awareness campaigns conducted YTD	Count the Number of fire prevention awareness campaigns conducted YTD	Fire Services	#	21	3	4	6	3	7x awareness campaigns were conducted	None	None	Attendance register	12

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Library Services	M_1_72	Number of library campaigns held YTD	Count the Number of library campaigns held YTD	Library	#	4	2	3	4	5	5x library campaigns were successfully attended	None	None	Attendance register	8
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Registry	M_3_95	Number of weeks turnaround time between application for learner license test until actually being tested	Count number of weeks between application for learner license test until actually being tested for each application, add them all up and divide by number of applications received to determine the average turnaround time YTD	Registry	# weeks	3	3	2	3	1.5	On average it takes 1.5 weeks waiting period	None	None	Extract from Learners License register	3

Hierarchy (KPA\ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Road Safety / Law Enforcement	M_7_03	Number of speed checks held YTD	Count the Number of speed checks held YTD	Traffic	#	80	42	21	85	63	63 speed checks were done and target is not achieved	Sped measuring machine was taken for calibration	Procure a new speed measuring machine	Invoice for calibration machine	170
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Road Safety / Law Enforcement	M_7_04	Number of joint law enforcement operations with other law enforcement agencies undertaken YTD	Count the Number of joint law enforcement operations with other law enforcement agencies undertaken YTD	Traffic	#	4	1	6	2	7	Operation Feela is held each every weekend around Lephalale with other stakeholders	None	None	Attendance register and minutes of the meetings	4

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Safety and Security	M_7_06	Number of functional safety and security forums	Count the Number of functional safety and security forums that meet regularly as planned	Traffic	#	3	3	5	3	5	All safety and security forums are functional and well attended	None	N/A	Attendance register	3
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Thusong Centre	M_3_80	Number of services (i.t.o. SLA) established at Thusong Centres YTD	Count the Number of services (i.t.o. SLA) established at Thusong Centres YTD	Thusong	#	10	14	1	14	6	Number of government departments and parastatals providing service at Thusong Centers	Public Works reluctant to sign the Lease Agreement and SLA	Write second letter for a meeting with HOD for Public works and submit invoice	Number of SLA signed	14

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development \ Protect the environment and improve community well-being \ Waste Management	M_250	Number of urban household provided with weekly refuse removal	Count the Number of urban household provided with weekly refuse removal	Waste	#	13652	13 652	13652	13 652	19 942	Total number of household has increased.	None	None	Print out from finance	13652 (plus new developments)
KPA2: Service Delivery and Infrastructure Development \ Protect the environment and improve community well-being \ Waste Management	M_402	Percentage households with access to basic level of solid waste removal	Number of households with access to basic level (weekly curbside collection) of solid waste removal / / Number of household in the municipal area as %	Waste	%	46%	70%	70%	70%	66.7%	Households with access to basic level of solid waste removal	None	None	Calculation	70%
KPA2: Service Delivery and Infrastructure Development \ Protect the environment and improve community well-being \ Waste Management	M_708	Number of rural villages with access to weekly refuse removal services through roll-on, roll-off system and community contractors	Count the Number of rural villages provided with weekly refuse removal services through roll-on, roll-off system and community contractors	Waste	#	5	5	5	5	5	Five villages have access to weekly refuse removal services	Budget constraints	Review targets	Data	10

Hierarchy (KPA/ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well- being\ Waste Management	M _7 09	Number of Integrated Waste Management Plans reviewed	Count the Number of Integrated Waste Management Plans reviewed YTD	Waste	#	1	N/A	1	N/A	1	Integrated Waste Management Plans was reviewed and implemented	None	None	Reviewed Integrated waste Management Plan	1
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Demand and acquisition	M _2 85	Average number of days between closing of tender and adjudication YTD	Count the number of days it took for each tender to be adjudicated from date of closure and divide it by all the number of tenders that closed	Supply Chain	#	60	90	63	90	87.57	The average number of days it took to adjudicate is 87.57 days and is within the target	The alignment of the committee meetings within the department al commitmen ts	schedule the meetings on weekly basis	Tender register	90

4.6. INFRASTRUCTURE SERVICES

The department has the following units:

- Water
- Sanitation
- Project Management Unit
- Electrical
- Roads and Storm water

The following were noted:

- Percentage of Electrical losses is 12% against a target of 20%
- Percentage households with access to basic level of electricity is 91.7% i.e. 27428 households
- Number of villages in which access roads blade is 21 villages against a target of 14
- Percentage households with access to basic level of sanitation 94% i.e.28108 house holds
- Percentage households with access to basic level of water 94.5% i.e. 28208 house holds
- Percentage of water losses YTD is 6.7%
- Percentage of expenditure on other grants is 60% and Percentage of expenditure per allocation =MIG 72%
MWIG 4% and MSIG 52%

Challenges experienced in the department is slow pace on the upgrade of transformers in Onverwacht

- Revised schedule for transformers due delays on projects
- Sanitation capacity challenges
- Water capacity challenges

The detailed performance for the department follows:

Hierarchy (KPA Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Environmental Management	M 7 0 1	Number of new parks constructed in rural areas	Count the Number of new parks constructed in rural areas YTD	PMU	#	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (Electricity – Maintenance and Upgrading)	M 7 1 0	Number of urban transformers upgraded YTD	Count the Number of urban transformers upgraded YTD	Electricity	#	3	N/A	N/A	N/A	N/A	Eskom and Coghsta project is scheduled for completion in march 2016 as a result of delays	N/A	N/A	N/A	3

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (Electricity – Maintenance and Upgrading)	M _ 3 4 0	Percentage of Electrical losses	The following formula should be used to compute benchmark Electrical Losses = $\frac{\text{KWH billed/KWH purchased from Eskom}}{100}$	Electricity	%	20	20	7,7	20	12%	12% of electrical loss realized	None	None	Electrical loss report	20
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (New Infrastructure)	M _ 4 0 1	Percentage households with access to basic level of electricity	Number of households with access to basic level of electricity / Number of household in the municipal area as %	Electricity	%	87.5	87.5	88	88	91.7%	91.7% households have access to electricity	None	None	memorandum	90

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Infrastructure planning	N e w	Number of infrastructure master plans reviewed	Count the Number of infrastructure master plans reviewed YTD	PMU	#	0	N/A	N/A	N/A	N/A	Specification compiled and awaiting BSC approval	N/A	N/A	N/A	1
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Energy Efficiency	M 7 1 3	Number of energy efficiency audits conducted	Count the Number of energy efficiency audits conducted YTD	Electricity	#	0	N/A	N/A	N/A	1	Energy Efficiency Audit conducted	None	None	Report	1
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Energy Efficiency	M 7 1 4	Number of by-laws pertaining to energy efficiency program reviewed and approved by Council	Count the Number of by-laws pertaining to energy efficiency program reviewed and approved by Council YTD	Electricity	#	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1

Hierarchy (KPA Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Fleet Management	M 7 1 5	Number of fleet management policies reviewed and approved by Council	Count the Number of fleet management policies reviewed and approved by Council YTD	Electricity	#	1	N/A	N/A	N/A	N/A	Policy at discussion level (LLF)	N/A	N/A	N/A	1
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – Maintenance and Upgrading	M 2 1 8	Number of villages in which access roads bladed	Count the Number of villages in which access roads bladed during period of review	Public Works	#	40	7	7	14	21	21 villages were bladed in this quarter	none	None	Grader log sheet	40

Hierarchy (KPA\ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – Maintenance and Upgrading	M - 2 2 6	Number of m2 roads resealed	Count the Number of m2 roads resealed YTD	Public Works	# m2	6 395	N/A	N/A	N/A	N/A	Specification concluded awaiting tender advert	N/A	N/A	BSC minutes	7 000m ² Type equ
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – Maintenance and Upgrading	M - 7 4	Number of kilometers of gravel roads upgraded to tar YTD	Count the Number of kilometers of gravel roads upgraded to tar YTD	Public Works	#	0	N/A	N/A	N/A	4.3 km	Ditloung and Kauletsii access roads completed	N/A	N/A	Progress report	7.5

Hierarchy (KPA Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Sanitation - New Infrastructure	M - 1 6 6	Number of new VIPs constructed YTD	Count the Number of new VIPs constructed YTD	Sanitation	#	46	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	612
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Sanitation - New Infrastructure	M - 4 0 0	Percentage households with access to basic level of sanitation	Number of household with access to basic level of sanitation (VIP and waterborne sewerage connections in working condition) / Number of household in the municipal area as %	Sanitation	%	94	94	94	94	94	94% households have access to basic sanitation	none	none	memorandum	95

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Waste Water Quality (Green Drop)	N e w	Green drop risk rating (only tested bi-annually)	Green drop risk rating (only tested bi-annually) - for previous financial year	Sanitation	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	50
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Waste Water Quality (Green Drop)	M 7 2 5	Number of general sampling of effluent conducted at waste water treatment plants	Count the Number of general sampling of effluent conducted at waste water treatment plants YTD	Sanitation	#	12	3	0	6	6	6 samplings were done	none	none	Sampling results	12

Hierarchy (KPA \ Strategic Objective \ Programme)	ID	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water – Supply	M 3 9 9	Percentage households with access to basic level of water	Number of household with access to basic level of water (within 200m from dwelling) / Number of household in the municipal area as % (see areas that have access on maps)	Water	%	94	94	94	94	94	94% of households have access to basic water supply	none	none	feasibility study for bulk water supply	95
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water – Supply	M 7 2 6	Number of surveys and feasibility studies for development of technical report and realistic funding requirements conducted	Count the Number of surveys and feasibility studies for development of technical report and realistic funding requirements conducted YTD	Water	#	0	N/A	N/A	N/A	4	Finalization of specification, anticipating financial allocation	N/A	N/A	N/A	4
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water loss (unaccounted water)	M 8 1	Percentage of water losses YTD	(Closing Stock- Closing stock as per reading) ÷ (Total water for the month) Closing stock = Total water - Billing Total Water =	Water	#	14	14	10	14	6.7%	The 6.75 is an average of midyear 2015/16. The percentage loss for October and November is 3,5%	None	None	Water loss spreadsheet	14

Hierarchy (KPA\ Strategic Objective \ Programme)	I D	Indicator	Instruction (method of calculating the indicator)	Division	UOM	Baseline	Qtr. 1		Target	Qtr. 2					Annual Target 2015/16
							Target	Actual		Actual	Actual Notes	Challenges	Corrective Action	POE	
			Opening balance + purchases (Exxaro and Eskom)												
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water Quality (Blue Drop)	M 7 2 8	Blue drop water quality standard rating	Blue drop water quality standard rating received from DWS	Water	%	92.8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	92.8
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Demand and acquisition	M 2 8 5	Average number of days between closing of tender and adjudication YTD	Count the number of days it took for each tender to be adjudicated from date of closure and divide it by all the number of tenders that closed		#	60	90	63	90	87.57	The average number of days it took to adjudicate is 87.57 days and is within the target	The alignment of the committee meetings within the departmental commitments	schedule the meetings on weekly basis	Tender register	90

5. Project Implementation

5.1. Office of the Municipal Manager

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Quarter 1			Quarter 2						Annual Budget 2015-2016	
			% Targeted Progress	Activity/ Milestone	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action		YTD Expenditure
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Furniture	P_39	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	30000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Video Camera	P_40	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	25000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	1 High back chair	P_41	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	5000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	10 Hot air balloons	P_42	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	500000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	New furniture for Public Participation Manager	P_43	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	60000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	New furniture for Public Participation Manager	P_44	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	100000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	New furniture for Community Liaison Officer & Logistics coordinator	P_45	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	60000

5.2. Corporate Support Services

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1			Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	MSIG	P_31	Lep_MAdmin	20	Source quotations and purchase the equipment.	20	50	Source quotations and purchase the equipment.		1 Servers compile the specs, waiting for mm for approval. 2 The Munadmin Silences are paid 3 Equipment received and paid. 4 Report has been received from the service provider and paid. Recommendations for erection of 1st billboard as identified referred to MM for approval.	1 Servers specs to be approved by MM. 2 completed and paid 3 equipment distributed pull down screen installed in chamber 4 Approval of specs and site identified for 1st Billboard awaited. Implementation	1 Wait for Specs approval 2 None. Finalized and paid 3 None. Finalized and paid 4 Wait for specs and site approval.		R 532 851.37	930000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1			Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Safe continual – Construction phase – Furniture	P 3 2	Lep_MAd min	30	Procurement process.		50	Additional budget approved by Council A156/2015(10). Amendment to Tender document done.	35%	Some amendments need to be made to the Tender document. It was done.	MM requested to be briefed on the Tender document by the Manager Building Control.	Tender must be advertised			200000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Electronic Record Management System - Phase 2 – (Building Plan Control and Training)	P 3 3	Lep_MAd min	0	N/A		30	Delivery of equipment to be installed for Building Plans scanners at Records and Silences	70%	Training arranged for January 2016				R 573 762	998000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Furniture and Equipment (Items listed individually in the Budget and IDP)	P 3 4	Lep_MAd min	100	Source quotations and purchase the equipment.	0	100	Purchased	90%	Order placed for furniture, delivered and paid. The Microwaves were purchased, delivered and paid	The Service Provider was not a supplier and must buy from the supplier only after appointment. Another RFQ will be issued for the visitors chairs not purchased yet.	New RFQ for remaining visitors chairs.		64 940.00	85610

5.3. Development Planning

Hierarchy (KPA Strategic Objective \ Programme)	Project Name	No.	Quarter 1		Quarter 2							Annual Budget 2015-2016	
			% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA1: Spatial Rational Rational planning to bridge first and second economies and provide adequate land for development\ GIS	GIS system	P_01	30	Procurement process.	100	System acquisition and installation	0%	Specifications presented at BSC, ready for procurement process by SCM.	None	None	None		1000000
KPA1: Spatial Rational Rational planning to bridge first and second economies and provide adequate land for development\ Sustainable and Integrated Rural Development	Management of Informal Settlements over three years	P_02	25	Active Monitoring of event and developments in informal settlements	50	Active Monitoring of event and developments in informal settlements	0%	To finalise informal settlement programme or projects implementation plan	None	None	None		2000000
KPA1: Spatial Rational Rational planning to bridge first and second economies and provide adequate land for development\ Sustainable and Integrated Rural Development	Concrete Palisade Wall at leased land(Exxaro lease agreement) for management of Informal Settlements	P_03	0	N/A	30	Procurement process.	0%	Compilation of specification	None	None	None		2000000

Hierarchy (KPA Strategic Objective \ Programme)	Project Name	No.	Quarter 1		Quarter 2							Annual Budget 2015-2016	
			% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA4 Local Economic Development\ Create a conducive environment for businesses to invest and prosper\ Job Creation	Hawker Stalls at Albert Street, Phase 1- paving of sites	P_29	0	N/A	30	Procurement process.	0%	Specifications ready for presentation at BSC	None	None	Communication between the end user and SCM requesting for presentation of the Spec at BSC.	0	1200000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Furniture and Equipment (Items listed individually in the Budget and IDP)	P_36	100	Source quotations and purchase the equipment.	100	Purchased	12.10%	Committed funds on part of the furniture (office workstation)	Finalisation of specification of other office equipments.	Finalise and procure the requested office furniture	Purchase Order for the committed funds.	9118.86	75000

5.4. Budget and Treasury

Hierarchy (KPA \ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA6 Good Governance and Public participation \ Responsible, Accountable, Effective and Efficient Corporate governance \ Office equipment and Furniture	Bar fridges for Managers	P-30	M Exp	100	0	100	Purchased	0	Specifications done will be purchased in January 2016	None	None		0	100000

5.5. Social Services

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1			Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Protect the environment and improve community wellbeing\ Environmental Management	Lawn mower	P 04	Lep_MPark	0	N/A		0	N/A	0	Busy finalising the specifications					60000
KPA2 Service Delivery and Infrastructure Development\ Protect the environment and improve community wellbeing\ Road Safety / Law Enforcement	15x bullet vests	P 05	Lep_MTr af	100	Source quotations and purchase the equipment.	10	100	Purchased	0	Busy finalising the specifications	Delay to acquire standard specification for the bullet vest	source out manual for the preferred bullet vest from the suppliers			80000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No	Updater	Quarter 1			Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Protect the environment and improve community wellbeing\ Road Safety / Law Enforcement	Purchasing of 35 cones for traffic officers	P 0 6	Lep_MTr af	100	Source quotations and purchase the equipment.	0	100	Purchased		Three quotations were sourced from different suppliers	The recommended service proved the tax clearance certificate has expired	To obtain a valid tax clearance certificate from recommended supplier			5000
KPA2 Service Delivery and Infrastructure Development\ Protect the environment and improve community wellbeing\ Thusong Centre	2X Silver line for four seater	P 0 7	Lep_Th song	100	Source quotations and purchase the equipment.	0	100	Purchased	70	Procured and waiting for delivery	Delay in delivery	Make follow-ups on 18th of January 2016.	official order		10000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1			Quarter 2								Annual Budget 2015-2016
				% Targeted Progress	Activity/ Milestone	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE	YTD Expenditure	
KPA2 Service Delivery and Infrastructure Development\ Protect the environment and improve community wellbeing\ Waste Management	1. Development of a new landfill site in town	P_08	Lep_MWaste	30	Procurement process.	10	50	Development commences	15	Approved letter from Exxaro and busy with the finalisation of the specifications	limited time to complete project scope and construction phase in 2016.	to develop project scope before the 30th January 2016.	Letter from Exxaro		5000000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Refrigerator and Microwave	P_37	Lep_EMSS	100	Source quotations and purchase the equipment.	0	100	Purchased	100	procured and delivered	None	None	invoice	R5198-00	8000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No	Updater	Quarter 1			Quarter 2							Annual Budget 2015-2016
				% Targeted Progress	Activity/ Milestone	% Actual Progress	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE	
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Office furniture	P 3 8	Lep_EM SS	0	N/A	0	0	N/A	0	Drafted specification	None	None	Drafted specification	40000

5.6. Infrastructure Development

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Community Facilities	Refurbishment of Shogoane stadium & Construction of access road to stadium	P 09	Lep_PMU	20	Construction commences (Earth Moving material delivery)	50	Building of road and refurbishment of the dilapidated materials on the stadium	10%	The project has been send back for re-advert as all submission received didn't meet the municipal expectations in terms of compliance	Delay in terms of procurement	Expedite the procurement process	BAC AND BEC	0%	6425600
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (Electricity – Maintenance and Upgrading)	Truck base cherry picker	P 10	Lep_MElec	30	Procurement process finalised.	100	Purchasing and delivery of the truck	10%	BID specification completed and presented to BSC, advertised, tender opening done and awaiting for evaluation	Delay in terms of procurement - development of specifications	Expedite the procurement process	tender opening register	0%	570000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (Electricity – Maintenance and Upgrading)	Testing equipment	P-11	Lep_MElec	100	Source quotations and purchase the equipment.	100	Procure both mechanical and electrical testing equipment	50%	Only mechanical equipment are purchased	Electrical Testing equipment specifications were referred back	To edit specifications and present them to the BSC for the 2 nd time	Draft specification for electrical testing equipment	100% for mechanical and 0% for electrical	150000
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (Electricity – Maintenance and Upgrading)	Testing equip MvLv	P-12	Lep_MElec	100	Source quotations and purchase the equipment.	100	Procure electrical cable fault finding locator	0%	Division is unable to proceed with the project	Under budgeted	Request additional budget	Budget proposal	0%	170000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (New Infrastructure)	Over Head Line	P-13	Lep_MElec	30	Procurement process finalised.	70	Construction of overhead lines	0%	Division is unable to proceed due change of position for the line	change of position for the line	Write an item to council		0	2000000
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (New Infrastructure)	Gazebo	P-14	Lep_MElec	100	Source quotations and purchase the equipment.	100	Purchased	100%	Procured	none	N/A	Purchased order	100%	3000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Infrastructure Planning	Infrastructure Master plan	P-15	Lep_PMU	30	Procurement process finalised.	0	Develop comprehensive infrastructure master plan	0%	Activity planned for the last quarter	none	N/A	N/A	0%	1500000
KPA2 Service Delivery and Infrastructure Development\ Protect the environment and improve community wellbeing\ Registry	2. Upgrading/ Replacement of vehicle Testing Equipment at the Testing ground	P-16	Lep_MElec	20	Procurement process.	100	Installation of equipment for upgrading							1500000
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – New infrastructure	Kauletsi access road	P-17	Lep_PMU	20	Construction commences (Earth Moving material delivery)	50	Actual building of the roads stage by stage	95%	The project is at practical completion stage.	None	None	Project process meeting minutes	90%	8418045

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – New infrastructure	Ditlounge Access road	P 18	Lep_PMU	20	Construction commences (Earth Moving material delivery)	50	Actual building of the roads stage by stage	95%	The project is at practical completion stage.	None	None	Project process meeting minutes	87%	7793600
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – New infrastructure	Ga-monyeki Access road	P 19	Lep_PMU	20	Construction commences (Earth Moving material delivery)	50	Actual building of the roads stage by stage	15%	The implementation of the project started late in December 2015	There was a delay in finalising the procurement process	Contractor was appointed in December and will commence with construction in January 2016	Appointment letter attached	13%	2140200

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – Maintenance and Upgrading	Phase 5 of Onverwacht channel	P 2 0	Lep_PMU	30	Procurement process finalised.	60	Construction of the channel	0%	Draft terms of reference, already presented to the BSC	There was a delay regarding submission to the BAC(request for consultant to continue with phase 4)	Speed up the procurement process	TOR		1200000
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water – Maintenance and Upgrading	Construction of an asphalt road to groothoek dumping	P 2 1	Lep_PMU	20	Procurement process.	50	Construction commences	20	Preliminary Design report presented	Finalisation of detailed design report	Conclude design report and procurement of the constructor	Preliminary design report	0%	3000000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Sanitation - Maintenance and upgrading	Thabo Mbeki sewer network sanitation	P 2 2	Lep_PMU	20	Construction commences	50	Construction commences	5%	Evaluation stage	None	N/A	Tender Opening register	0%	1275230
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Sanitation - Maintenance and upgrading	To replace the two pipelines from Pump Station no: 1 to Paarl WWTW.	P 2 3	Lep_PMU	30	Procurement process.	50	Installation of pipes	5%	Awaiting for BEC	Delays in terms of procurement	N/A	Tender Opening register	0%	2000000

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water Maintenance and Upgrading	Upgrading of Marapong Water Supply System	P-24	Lep_PMU	20	Procurement process.	50	Installation of pipes	5%	Evaluation stage	None	N/A	Tender Opening register	0%	2000000
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water supply	Mokuruanyane RWS Shongoane water Scheme	P-25	Lep_PMU	20	Construction commences (Earthworks done, Digging and preparation	50	Construction continues (Installation of pipe and erection of tanks	51%	Contractor still on side	The community deny the contractor access to get Bedding and blankets material in their area	Political intervention	Progress report and minutes	36%	4265775
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water supply	Witpoort RWS Seleka water Scheme	P-26	Lep_PMU	20	Construction commences (Earthworks done, Digging and preparation	50	Construction continues (Installation of pipe and erection of tanks	50%	Contractor requested extension of time	Contractor failed to complete the project as anticipated Insufficient budget for the projects	Request for approval –BAC Request additional funding(MI G)	Progress report and minutes	50%	3291100

Hierarchy (KPA\ Strategic Objective \ Programme)	Project Name	No.	Updater	Quarter 1		Quarter 2							Annual Budget 2015-2016	
				% Targeted Progress	Activity/ Milestone	% Targeted Progress	Activity/ Milestone	% Actual Progress	Comment	Challenges	Corrective Action	POE		YTD Expenditure
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water supply	Thabo Mbeki water network	P 27	Lep_PMU	20	Procurement process.	50	Construction commences	5%	Evaluation stage	None	N/A	Tender Opening register	0%	1615500
KPA2 Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water supply	WATER INFRASTRUCTURE GRANTS	P 28	Lep_PMU	20	Procurement process.	50	Construction commences	5%	Evaluation stage	None	N/A	Tender Opening register	0%	12000000
KPA6 Good Governance and Public participation\ Responsible, Accountable, Effective and Efficient Corporate governance\ Office equipment and Furniture	Office furniture	P 35	Lep_EMIS	100	Source quotations and purchase the equipment.	100	Purchased	0%	Sourcing quotations	Potentials suppliers/manufacturer not registered on the database	Advise them to register on database and invite more	Purchase order	0%	15000

6. SDBIP budget statements

The Municipal Budget and Reporting Regulations (MBRR) R33, specifies that the financial report of a municipality must be in the format specified in Schedule C and include all the required tables, charts, explanatory information and the quality certificate, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

The Finance Department has submitted the following:

1. Table C1 – Summary
2. Table C2 – Financial Performance (standard classification)
3. Table C3 – Financial Performance (revenue and expenditure by municipal vote)
4. Table C4 – Financial Performance (revenue and expenditure)
5. Table C5 – Capital Expenditure (municipal vote, standard classification and funding)
6. Table C6 – Financial Position
7. Table C7 – Cash Flow

7.1 Table C1 – Summary

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	44 152	48 381	–	2 620	23 983	24 461	(478)	-2%	–
Service charges	183 959	190 066	–	34 611	97 714	105 248	(7 534)	-7%	–
Investment revenue	5 506	7 783	–	305	1 973	3 875	(1 902)	-49%	–
Transfers recognised - operational	98 515	106 721	–	229	67 354	67 500	(146)	-0%	–
Other own revenue	148 632	44 171	–	3 458	19 599	19 720	(121)	-1%	–
Total Revenue (excluding capital transfers and contributions)	480 763	397 121	–	41 223	210 623	220 804	(10 181)	-5%	–
Employee costs	127 368	148 331	–	16 293	72 417	76 116	(3 699)	-5%	–
Remuneration of Councillors	8 150	7 584	–	643	3 847	4 130	(283)	-7%	–
Depreciation & asset impairment	63 290	60 158	–	5 788	34 313	33 482	831	2%	–
Finance charges	15 593	11 591	–	128	5 054	6 495	(1 441)	-22%	–
Materials and bulk purchases	102 993	111 892	–	10 910	67 454	64 937	2 517	4%	–
Transfers and grants	1 474	1 234	–	(231)	629	629	(0)	-0%	–
Other expenditure	109 328	96 561	–	3 572	50 433	46 714	3 719	8%	–
Total Expenditure	428 196	437 351	–	37 103	234 147	232 503	1 644	1%	–
Surplus/(Deficit)	52 568	(40 230)	–	4 120	(23 524)	(11 699)	(11 825)	101%	–
Transfers recognised - capital	38 009	48 154	–	6 492	35 503	35 503	0	0%	–
Contributions & Contributed assets	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	90 577	7 924	–	10 612	11 980	23 804	(11 824)	-50%	–
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	90 577	7 924	–	10 612	11 980	23 804	(11 824)	-50%	–
Capital expenditure & funds sources									
Capital expenditure	–	75 904	–	7 511	39 471	39 472	(1)	-0%	–
Capital transfers recognised	–	48 154	–	6 492	35 503	35 503	0	0%	–
Public contributions & donations	–	–	–	–	–	–	–	–	–
Borrowing	–	–	–	–	–	–	–	–	–
Internally generated funds	–	27 750	–	1 018	3 968	3 968	(0)	-0%	–
Total sources of capital funds	–	75 904	–	7 511	39 471	39 471	0	0%	–
Financial position									
Total current assets	205 341	162 296	–	–	213 197	–	–	–	–
Total non current assets	1 204 684	1 103 125	–	–	1 216 170	–	–	–	–
Total current liabilities	73 913	64 348	–	–	86 372	–	–	–	–
Total non current liabilities	133 426	135 923	–	–	121 707	–	–	–	–
Community wealth/Equity	1 198 624	1 065 150	–	–	1 221 289	–	–	–	–
Cash flows									
Net cash from (used) operating	30 993	52 966	–	8 106	35 837	46 255	10 418	23%	–
Net cash from (used) investing	(47 128)	(75 905)	–	(7 511)	(39 471)	(39 471)	(0)	0%	–
Net cash from (used) financing	(3 904)	–	–	–	–	–	–	–	–
Cash/cash equivalents at the month/year end	59 763	67 804	–	–	56 129	97 527	41 398	42%	59 763
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	12 490	11 388	7 095	6 321	5 751	4 798	23 478	98 260	169 582
Creditors Age Analysis									
Total Creditors	–	–	–	–	–	–	–	–	–

7.2 Table C2 – Financial Performance (standard classification)

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Revenue - Standard									
Governance and administration	-	82 240	-	4 181	43 504	41 120	2 384	6%	-
Executive and council	-	25 181	-	1 038	15 610	12 590	3 020	24%	-
Budget and treasury office	-	54 804	-	2 937	27 095	27 402	(307)	-1%	-
Corporate services	-	2 255	-	206	799	1 128	(329)	-29%	-
Community and public safety	-	3 213	-	33	751	1 607	(856)	-53%	-
Community and social services	-	268	-	51	125	134	(9)	-7%	-
Sport and recreation	-	-	-	-	-	-	-	-	-
Public safety	-	2 945	-	(18)	626	1 473	(847)	-58%	-
Housing	-	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	-	37 556	-	4 444	24 472	18 778	5 694	30%	-
Planning and development	-	982	-	25	310	491	(181)	-37%	-
Road transport	-	36 574	-	4 419	24 162	18 287	5 875	32%	-
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	-	322 267	-	17 971	176 828	161 135	15 693	10%	-
Electricity	-	164 511	-	11 458	92 063	82 256	9 807	12%	-
Water	-	101 026	-	3 851	51 560	50 513	1 047	2%	-
Waste water management	-	31 581	-	1 473	17 970	15 791	2 179	14%	-
Waste management	-	25 149	-	1 189	15 235	12 575	2 660	21%	-
Other	-	-	-	-	-	-	-	-	-
Total Revenue - Standard	-	445 276	-	26 629	245 555	222 640	22 915	10%	-
Expenditure - Standard									
Governance and administration	-	122 265	-	6 619	62 492	60 817	1 675	3%	-
Executive and council	-	49 683	-	1 582	26 749	24 844	1 905	8%	-
Budget and treasury office	-	36 450	-	2 601	16 618	18 222	(1 604)	-9%	-
Corporate services	-	36 132	-	2 436	19 125	17 751	1 374	8%	-
Community and public safety	-	31 154	-	2 861	14 240	15 923	(1 683)	-11%	-
Community and social services	-	25 616	-	2 269	10 918	13 154	(2 236)	-17%	-
Sport and recreation	-	-	-	-	-	-	-	-	-
Public safety	-	2 944	-	335	1 909	1 472	437	30%	-
Housing	-	2 594	-	257	1 413	1 297	116	9%	-
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	-	59 567	-	2 942	30 270	28 271	1 999	7%	-
Planning and development	-	8 565	-	642	3 869	2 769	1 100	40%	-
Road transport	-	51 002	-	2 300	26 401	25 502	899	4%	-
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	-	224 365	-	17 754	127 145	112 184	14 961	13%	-
Electricity	-	131 787	-	11 408	76 168	65 894	10 274	16%	-
Water	-	60 193	-	3 652	31 308	30 097	1 211	4%	-
Waste water management	-	18 569	-	1 325	11 918	9 285	2 633	28%	-
Waste management	-	13 816	-	1 369	7 751	6 908	843	12%	-
Other	-	-	-	-	-	-	-	-	-
Total Expenditure - Standard	-	437 351	-	30 176	234 147	217 195	16 952	8%	-
Surplus/ (Deficit) for the year	-	7 925	-	(3 547)	11 408	5 445	5 963	110%	-

7.3 Table C3 – Financial Performance (revenue and expenditure by municipal vote)

Vote Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Revenue by Vote									
Vote 1 - MUNICIPAL MANAGER	-	6 219	-	51	3 922	3 109	813	26.1%	-
Vote 2 - BUDGET AND TREASURY	-	73 766	-	3 924	38 783	36 883	1 900	5.2%	-
Vote 3 - CORPORATE SERVICES	-	401	-	35	110	201	(90)	-44.9%	-
Vote 4 - SOCIAL SERVICES	-	36 781	-	1 726	22 287	18 391	3 896	21.2%	-
Vote 5 - INFRASTRUCTURE SERVICES	-	327 126	-	20 868	180 143	163 563	16 580	10.1%	-
Vote 6 - PLANNING DEVELOPMENT	-	982	-	25	310	491	(181)	-36.9%	-
Total Revenue by Vote	-	445 275	-	26 630	245 556	222 638	22 918	10.3%	-
Expenditure by Vote									
Vote 1 - MUNICIPAL MANAGER	-	32 029	-	677	17 283	16 014	1 269	7.9%	-
Vote 2 - BUDGET AND TREASURY	-	49 520	-	3 376	20 663	24 757	(4 094)	-16.5%	-
Vote 3 - CORPORATE SERVICES	-	22 247	-	1 504	13 291	11 124	2 167	19.5%	-
Vote 4 - SOCIAL SERVICES	-	62 495	-	5 481	31 106	31 248	(141)	-0.5%	-
Vote 5 - INFRASTRUCTURE SERVICES	-	249 535	-	17 812	142 806	124 768	18 039	14.5%	-
Vote 6 - PLANNING DEVELOPMENT	-	8 008	-	643	4 349	4 004	345	8.6%	-
Vote 7 - STRATEGIC SERVICE	-	10 562	-	680	4 649	5 281	(632)	-12.0%	-
Total Expenditure by Vote	-	434 396	-	30 173	234 147	217 195	16 952	7.8%	-
Surplus/ (Deficit) for the year	-	10 879	-	(3 543)	11 409	5 443	5 966	109.6%	-

7.4 Table C4 – Financial Performance (revenue and expenditure)

Description	2014/15	Budget Year 2015/16			YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual					
R thousands									
Revenue By Source									
Property rates	44 152	48 381		2 620	23 983	24 461	(478)	-2%	
Property rates - penalties & collection charges				-	-	-	-		
Service charges - electricity revenue	128 985	128 321		24 256	68 453	71 412	(2 959)	-4%	
Service charges - water revenue	30 443	35 272		6 487	16 633	19 876	(3 243)	-16%	
Service charges - sanitation revenue	14 636	15 868		2 848	7 436	8 286	(850)	-10%	
Service charges - refuse revenue	9 894	10 605		1 020	5 192	5 674	(482)	-8%	
Service charges - other						-	-		
Rental of facilities and equipment	195	270		23	133	142	(9)	-6%	
Interest earned - external investments	5 506	7 783		305	1 973	3 875	(1 902)	-49%	
Interest earned - outstanding debtors	19 505	19 878		1 703	6 617	9 411	(2 794)	-30%	
Dividends received				-	-	-	-		
Fines	344	364		7	133	211	(78)	-37%	
Licences and permits	6 204	8 260		489	6 186	2 557	3 629	142%	
Agency services				-	-	-	-		
Transfers recognised - operational	98 515	106 721		229	67 354	67 500	(146)	0%	
Other revenue	3 081	15 399		1 236	6 530	7 399	(869)	-12%	
Gains on disposal of PPE	119 304						-		
Total Revenue (excluding capital transfers and contributions)	480 763	397 121	-	41 223	210 623	220 804	(10 181)	-5%	-
Expenditure By Type									
Employee related costs	127 368	148 331		16 293	72 417	76 116	(3 699)	-5%	
Remuneration of councillors	8 150	7 584		643	3 847	4 130	(283)	-7%	
Debt impairment	3 244	1 650		-	-	-	-		
Depreciation & asset impairment	63 290	60 158		5 788	34 313	33 482	831	2%	
Finance charges	15 593	11 591		128	5 054	6 495	(1 441)	-22%	
Bulk purchases	102 993	111 892		10 910	67 454	64 937	2 517	4%	
Other materials				-	-	-	-		
Contracted services	14 648	18 487		649	7 321	10 074	(2 753)	-27%	
Transfers and grants	1 474	1 234		(231)	629	629	(0)	0%	
Other expenditure	82 130	76 424		2 923	43 112	36 640	6 472	18%	
Loss on disposal of PPE	9 306						-		
Total Expenditure	428 196	437 351	-	37 103	234 147	232 503	1 644	1%	-
Surplus/(Deficit)	52 568	(40 230)	-	4 120	(23 524)	(11 699)	(11 825)	0	-
Transfers recognised - capital	38 009	48 154		6 492	35 503	35 503	0	0	
Contributions recognised - capital							-		
Contributed assets							-		
Surplus/(Deficit) after capital transfers & contributions	90 577	7 924	-	10 612	11 980	23 804			-
Taxation							-		
Surplus/(Deficit) after taxation	90 577	7 924	-	10 612	11 980	23 804			-
Attributable to minorities									
Surplus/(Deficit) attributable to municipality	90 577	7 924	-	10 612	11 980	23 804			-
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	90 577	7 924	-	10 612	11 980	23 804			-

7.5 Table C5 – Capital Expenditure (municipal vote, standard classification and funding)

Vote Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Multi-Year expenditure appropriation									
Vote 5 - INFRASTRUCTURE SERVICES	–	53 665	–	6 890	37 834	37 834	(0)	0%	–
Vote 7 - STRATEGIC SERVICE	–	–	–	–	–	–	–	–	–
Total Capital Multi-year expenditure	–	53 665	–	6 890	37 834	37 834	(0)	0%	–
Single Year expenditure appropriation									
Vote 1 - MUNICIPAL MANAGER	–	930	–	15	588	588	(0)	0%	–
Vote 2 - BUDGET AND TREASURY	–	100	–	28	28	28	0	0%	–
Vote 3 - CORPORATE SERVICES	–	1 284	–	564	595	595	(0)	0%	–
Vote 4 - SOCIAL SERVICES	–	10 703	–	5	35	35	0	1%	–
Vote 5 - INFRASTRUCTURE SERVICES	–	6 168	–	10	383	383	(0)	0%	–
Vote 6 - PLANNING DEVELOPMENT	–	2 275	–	–	9	9	–	–	–
Vote 7 - STRATEGIC SERVICE	–	779	–	–	–	–	–	–	–
Total Capital single-year expenditure	–	22 239	–	621	1 638	1 638	(1)	0%	–
Total Capital Expenditure	–	75 904	–	7 511	39 471	39 472	(1)	0%	–
Capital Expenditure - Standard Classification									
Governance and administration	–	3 094	–	607	1 211	1 211	(0)	0%	–
Executive and council		1 710		15	588	588	(0)	0%	
Budget and treasury office		100		28	28	28	–	–	
Corporate services		1 284		564	595	595	–	–	
Community and public safety	–	5 703	–	5	35	35	0	1%	–
Community and social services		1 703		5	35	35	0	1%	
Sport and recreation							–	–	
Public safety							–	–	
Housing		4 000		–	–	–	–	–	
Health							–	–	
Economic and environmental services	–	32 767	–	3 899	20 905	20 905	–	–	–
Planning and development		2 275		–	–	–	–	–	
Road transport		30 492		3 899	20 905	20 905	–	–	
Environmental protection							–	–	
Trading services	–	34 340	–	3 001	17 320	17 320	–	–	–
Electricity		2 893		10	391	391	–	–	
Water		23 172		2 991	16 929	16 929	–	–	
Waste water management		3 275		–	–	–	–	–	
Waste management		5 000		–	–	–	–	–	
Other							–	–	
Total Capital Expenditure - Standard Classification	–	75 904	–	7 511	39 471	39 471	(0)	0%	–
Funded by:									
National Government		48 154		6 492	35 503	35 503	0	0%	
Provincial Government							–	–	
District Municipality							–	–	
Other transfers and grants							–	–	
Transfers recognised - capital	–	48 154	–	6 492	35 503	35 503	0	0%	–
Public contributions & donations							–	–	
Borrowing							–	–	
Internally generated funds		27 750		1 018	3 968	3 968	(0)	0%	
Total Capital Funding	–	75 904	–	7 511	39 471	39 471	0	0%	–

7.6 Table C6 – Financial Position

Description	2014/15	Budget Year 2015/16			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	59 763			56 129	
Call investment deposits	–	67 804		–	
Consumer debtors	103 028	94 492		115 389	
Other debtors	36 391			35 676	
Current portion of long-term receivables	4 140			4 140	
Inventory	2 019			1 864	
Total current assets	205 341	162 296	–	213 197	–
Non current assets					
Long-term receivables	432			432	
Investments	23			23	
Investment property					
Investments in Associate					
Property, plant and equipment	1 203 664	1 103 125		1 215 150	
Agricultural					
Biological assets					
Intangible assets	488			488	
Other non-current assets	77			77	
Total non current assets	1 204 684	1 103 125	–	1 216 170	–
TOTAL ASSETS	1 410 024	1 265 421	–	1 429 367	–
LIABILITIES					
Current liabilities					
Bank overdraft					
Borrowing	4 080	4 617		4 080	
Consumer deposits	10 852			11 202	
Trade and other payables	56 959	59 731		69 068	
Provisions	2 022			2 022	
Total current liabilities	73 913	64 348	–	86 372	–
Non current liabilities					
Borrowing	90 643	135 923		88 788	
Provisions	42 783			32 919	
Total non current liabilities	133 426	135 923	–	121 707	–
TOTAL LIABILITIES	207 339	200 271	–	208 079	–
NET ASSETS	1 202 685	1 065 150	–	1 221 289	–
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	1 198 624	1 065 150		1 221 289	
Reserves					
TOTAL COMMUNITY WEALTH/EQUITY	1 198 624	1 065 150	–	1 221 289	–

7.7 Table C7 – Cash Flow

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	44 100	45 962		3 228	21 559	21 754	(195)	-1%	
Service charges	183 100	180 562		16 560	104 669	99 993	4 676	5%	
Other revenue	216	39 327		2 359	18 089	7 952	10 137	127%	
Government - operating	136 907	106 721		229	67 354	67 354	-		
Government - capital		48 154		6 492	35 503	35 503	-		
Interest	5 506	7 783		305	1 891	2 662	(771)	-29%	
Dividends							-		
Payments									
Suppliers and employees	(321 768)	(362 717)		(20 708)	(207 545)	(182 227)	25 318	-14%	
Finance charges	(15 593)	(11 591)		(128)	(5 054)	(6 107)	(1 053)	17%	
Transfers and Grants	(1 474)	(1 234)		(231)	(629)	(629)	-		
NET CASH FROM/(USED) OPERATING ACTIVITIES	30 993	52 966	-	8 106	35 837	46 255	10 418	23%	-
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE							-		
Decrease (Increase) in non-current debtors							-		
Decrease (increase) other non-current receivables							-		
Decrease (increase) in non-current investments							-		
Payments									
Capital assets	(47 128)	(75 905)		(7 511)	(39 471)	(39 471)	(0)	0%	
NET CASH FROM/(USED) INVESTING ACTIVITIES	(47 128)	(75 905)	-	(7 511)	(39 471)	(39 471)	(0)	0%	-
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans							-		
Borrowing long term/refinancing	(2 980)						-		
Increase (decrease) in consumer deposits							-		
Payments									
Repayment of borrowing	(924)						-		
NET CASH FROM/(USED) FINANCING ACTIVITIES	(3 904)	-	-	-	-	-	-		-
NET INCREASE/ (DECREASE) IN CASH HELD	(20 039)	(22 939)	-	595	(3 634)	6 784			-
Cash/cash equivalents at beginning:	79 802	90 743			59 763	90 743			59 763
Cash/cash equivalents at month/year end:	59 763	67 804			56 129	97 527			59 763

7. Progress from the Annual Performance Report

Some challenges were identified in the Annual Performance Report of 2014-2015. These challenges, the status at mid-year, progress made and recommended corrective action to be taken are being enumerated upon per Directorate as follows:

DIRECTORATE	STATUS AT MID-YEAR 2014-2015	PROGRESS MADE (YES/NO)	RECOMMENDED CORRECTIVE ACTION TO BE TAKEN
Office of the Municipal Manager:			
The mayor did not take appropriate steps to ensure that the previous financial year's annual report is tabled timeously to council.	Annual Report will be tabled on time.	Yes	N/A
No HIV/Aids campaigns were held whereas the target for the year was four (4).	One campaign held by mid-year	No	Establish the Aids council and the technical committee
Corporate Support Services:			
The progress with the finalisation of 7 by-laws were at 86% as three (3) bylaws were published in the provincial gazette and COGHSTA committed to publish the other 3 bylaws by end of September 2014	A total of 3 by-laws have already been published in a local newspaper and various municipal and community buildings, for public participation. The annual target has already been reached.	Yes	N/A
The positions MM, Manager Parks and Manager Communications re-advertised thus leading to only 27 out of the targeted 31 people from employment equity groups employed in the three highest levels of management	MM and Manager Communications were appointed	Yes	Always stay within prescribed times to fill vacant positions
A total of 10 LLF meetings during the financial year, only seven (7) were	Only three meeting held year to date	No	Schedule of meeting to be followed as planned
Development Planning:			

DIRECTORATE	STATUS AT MID-YEAR 2014-2015	PROGRESS MADE (YES/NO)	RECOMMENDED CORRECTIVE ACTION TO BE TAKEN
No applications of land use (township establishment) were considered by Council within 3 months of receipt of application. In this regard, one township was submitted and processed accordingly, but the application could not be concluded because there was some outstanding information which was requested.	No submission was made related to the procedure to establish a township within a period of 3 months prior and during this financial year quarter.	Yes	N/A
Budget and Treasury:			
Only total of 51% expenditure on all the IDP capital projects	Capital expenditure is at 52.26 at mid-year	Yes	Forward planning on capital projects
Total of R153 130 385.70 debt is still owed to the Municipality	Municipality still owed R163	No	Monitor the performance of a service provider appointed for debt collection
Only 2 interdepartmental meetings held in the BTO offices	Not measured in this financial year	N/A	N/A
Social services:			
Only 26 speed checks conducted against the annual target of 170.	No speed checks done due to dysfunctional speed testing machine	No	Deviate from SCM procedure as speed machines are sold by a specific dealer
Eight (8), against the annual target of 12 fire prevention awareness campaigns were conducted	8 fire prevention awareness done year to date	Yes	N/A
No human settlement plan developed	Not measured this financial year	N/A	N/A
Infrastructure Services:			

DIRECTORATE	STATUS AT MID-YEAR 2014-2015	PROGRESS MADE (YES/NO)	RECOMMENDED CORRECTIVE ACTION TO BE TAKEN
Only 180 VIPs were reported to have been constructed during the financial year. In this regard, challenges were experienced with people qualifying for VIP toilets against those who do not qualify but applied for VIPs.	Only applicable to the end of the financial year	N/A	To ensure that the responsible department (CoGHSTA) fast tracks the provision of VIPs
Due to delay in supply chain processes, the targeted electrical switching stations that were supposed to have been established have not been done yet.	Not being measured this financial year	N/A	N/A
709 meters were installed from April to June and 912 meters year to date.	Installation of prepaid metres ongoing	Yes	N/A
No roads has been resealed at Onverwacht	Process of resealing not in this financial year	No	Procure external contractors to do the resealing
The three transformers at Onverwacht were not yet upgraded.	Transformers are at 70% progress at mid-year	Yes	N/A
Number of general sampling of effluent conducted at waste water treatment plants was not done in 2014/15	Service provider appointed to conduct the sampling	Yes	N/A

8. Risks and Recommendations

The Auditor-General evaluated the Annual Performance Report of 2014-15 against the overall criteria of usefulness and reliability. The usefulness of the reported information to determine whether it was presented in accordance with the National Treasury's annual reporting principles and whether the reported performance was consistent with the planned strategic objectives were evaluated.

Tests were also performed to determine whether indicators and targets were well defined, verifiable, specific, measurable, time bound and relevant as required by the National Treasury's Framework for managing programme performance information (FMPPPI).

The reliability of the reported performance information to determine whether it was valid, accurate and complete was also assessed.

The audit conclusions were as follows:

Selected strategic objective	Usefulness	Reliability
• Electricity	• Unqualified	• Disclaimer
• Water	• Unqualified	• Disclaimer
• Sanitation	• Unqualified	• Qualified
• Refuse	• Unqualified	• Qualified
• Roads	• Unqualified	• Unqualified

The opinions shows a regression from previous years unqualified opinion on predetermined objectives Regarding the disclaimer and qualified conclusion on reliability related to water, electricity , sanitation and refuse it was found that adequate and reliable corroborating evidence could not be provided for a significantly important target to assess the reliability of the reported performance information that was due to lack of frequent review of the validity of reported achievements against source documentation, although for the rest of performance information, it was found that in all material respects, is useful, in accordance with the identified performance management and reporting framework.

As corrective action to address the concern rose by the Auditor-General, in future the validity of reported achievements against source documentation will be reviewed at least on quarterly basis.

9. Limitations of evaluation

1. There is no automated Performance Management used for implementation of performance Management , only manual collation of performance information on excel spread sheets

10. Approval

Developed by:

Mr. D. E. Matsoma
PMS Officer

Date:

Reviewed by:

E M TUKAKGOMO
Municipal Manager

Date: